

CARLTON PARISH COUNCIL

**Minutes of a meeting held at Saint Andrew's Community Hub, Main Street,
Carlton at 7pm on Wednesday 8th July 2026**

Present: S G Tupling (Chairman), R G Arnold, J H Boston, I Sarson, M A Vann (Councillors), J Melen (County Councillor), M A Cook (Borough Councillor), 6 members of the public, C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

There were none..

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 13th May 2026

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

Cllrs Boston and Arnold reported that waymark posts on footpath S77 were now in very poor condition. The Clerk explained that he was waiting for the delivery of 5 new posts from LCC RoW.

Cllr Arnold noted that the instructions on plastic packaging containing food items now often stated that this packaging could only be recycled at supermarkets. This seemed at odds with current recycling guidance to residents from H&BBC. Cllr Cook explained that recycling generated revenue, which could be why the supermarkets wanted this packaging. She believed that the packaging could still be placed in blue bins and the income would benefit H&BBC. Cllr Cook offered to check with the waste management team at H&BBC whether any update to its guidance was necessary.

b) Leicestershire County Council

Cllr J Melen **was thanked** for his support for the traffic calming project, and for a report on County Council matters.

c) Hinckley & Bosworth Borough Council

Cllr M A Cook **was thanked** for volunteering to organise the Dog Show at the fete, and for a report on Borough Council matters.

d) Carlton Neighbourhood Watch Group

Ms R Yule reported that the following offences had been committed in April: 1 public order, 1 violence and/or sexual, and 1 criminal damage and/or arson.

e) Parish Clerk

Ashby Canal – graffiti had been sprayed on Ashby Canal bridges 41-45 in mid May and this had been reported to the H&BBC Conservation Officer who had advised that specialist cleaning materials would be required; the matter had been referred to the Canal & River Trust (C&RT case number 1703134).

Northfields – a site meeting had been held with the affected residents, and it had turned out that one had received a letter from NCHA stating that repairs would be carried out within the next 12 months. The fence had been repaired in the first week of June (p.2020/3e refers).

Heritage Strategy – an updated heritage assets list had been compiled and submitted to the H&BBC Conservation Officer, following a recent meeting of the Heritage Forum (p.2020/3e refers).

SID posts – the Highway Structures Licence had been received and LCC Highways had been asked to install the posts (p.2021/5e refers).

FoSACC – the Trustees had confirmed that the 'fabric of St Andrews Church Carlton' in their Constitution of 28 May 1996 referred to the church building only, and that the churchyard and wall were outside their remit (p.2021/8 refers).

Parishes Forum – on 18th June had been attended by the Clerk. H&BBC was planning to divest itself of community assets before local government reorganisation. **It was noted** that the parking area in front of 74-80 Main St was owned and maintained by H&BBC (p.348/10 refers) and **it was resolved** that the situation be monitored and reported to the next meeting.

IYN scheme – the CDJO, churchyard & cemetery, and Little Lane had been entered into the scheme by the CGG, and had been inspected on 14th June.

Footpath S68 – there had been a report of a large number of broken glass bottles near the red bridge in an area where children played in the brook. **It was resolved** that this glass be cleared up asap.

Cemetery hedge – had been cut too low along the slope next to the path, leading to overlooking of the adjacent garden. The Clerk had apologised to the landowner, and the contractor had been asked to cut the hedge on the slope, with reference to the adjacent ground level.

Npower – in May HSBC had refused a request for payment of £132.79 by direct debit, and had been unable to explain why. To resolve the matter a new direct debit instruction had been completed and sent to Npower on 11th May. A demand for payment had now been received from a debt collection agency, who had been advised of the action taken in May and that Npower should be able to collect payment.

Declarations of Interests – there was no longer a requirement for Councillors to include their address on the published Declarations. **It was resolved** that the existing Declarations would not be altered as Councillors addresses were widely publicised.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

The occupier of 65 Main St reported correspondence with LCC Highways about the ash tree subject to a TPO which was causing severe heave to the footway (p.1920/3a refers). **It was noted** that a planning application would be required to carry out works to this tree, and that removal of the problem root would probably kill and certainly destabilise it. Cllr Melen kindly offered to liaise with LCC Highways.

4. Carlton News budget

Carlton News had begun to attract more articles and photographs, and the last two issues had comprised 12 pages, each of which cost £79.80 to print. If this continued, the allocated budget of £300 (p.2006/11f) would be inadequate. **It was resolved** that the budget for Carlton News be increased to £400 for the financial year 2026-7.

5. Appointment of Representative Trustees to the Carlton Charity Lands

It was resolved that Nick Smith and Ross Gartshore be appointed Representative Trustees of the Carlton Charity Lands for a term of three years.

6. Review of the Churchyard Wall Rebuilding Project

Plans had been received from the architect and structural engineer on 29th June, but had required explanation and corrections. Revised plans had been received on 7th July but had not yet been assessed: if acceptable the revised plans would be submitted to support an application for a Faculty.

7. Report 2026-14 Proposals for traffic calming on Bosworth Road

Cllr Melen had reported that LCC had obtained significant Government funding to deliver highway safety schemes across the county and was inviting scheme proposals for consideration in 2027/28. Any proposal would need to be supported by appropriate evidence including traffic speed and volume surveys, and would need to accord with national guidance and represent a proportionate and effective measure.

This Report had been prepared in response, and had been advertised on the PC website with a written notification to all dwellings between Main St and Overdale, and copied to the Gate Hangs Well and all dwellings to the south of Overdale. No responses to this consultation had been received. The Clerk had attended a meeting of Market Bosworth PC (MBPC) on 7th July to explain the proposals and answer questions: MBPC had expressed strong support for the project.

There was a general discussion (including members of the public) about driver behaviour and speeding traffic on Bosworth Rd. It was suggested that the chicane and 30mph speed limit be placed to the south of Park View Farm. The Clerk explained that he believed that LCC Highways would not support this, and that locating the chicane here would create space for drivers to accelerate before the Main St junction. One member of the public objected to the proposed chicane on the grounds of the noise which would be generated by vehicles stopping and starting near his home. Other members of the public supported the proposal.

It was resolved that Report 2026-14 be approved as an initial proposal for further investigation and **it was noted** that it had been submitted to LCC Highways by Cllr Melen. **It was resolved** that a site meeting be arranged with LCC Highways Officers and the most affected residents to explore potential locations for the chicane.

8. Planning matters**a) Planning applications and appeals submitted**

26/00492/HOU Proposed single storey rear extension. Kirkfield, 34 Main St. **It was resolved** that the PC had no objections.

26/00546/HOU Erection of a single storey rear extension. Carlton Gate, 5 Barton Rd. **It was resolved** that the PC had no objections.

b) Comments submitted under delegated powers**c) Planning applications and appeals determined****d) Planning enforcement matters**

There were none.

9. Financial matters**a) Report 2026-15 Quarterly financial statement April-June 2026**

Bank statement were tabled for examination. The monthly current account statements had been checked and signed as required (p.1515/9c refers), and the reconciliations for all accounts were checked against the relevant statements. **It was resolved** that Report 2026-15 be approved.

b) Payment of the Clerk's salary and expenses

The Clerk presented his record of costs for examination, and **it was resolved** that salary of £680.19 for April, May and June be paid and costs of £259.91 be reimbursed, comprising £45.00 contribution towards broadband subscription, £190.51 costs, and £24.40 VAT.

10. Next meeting

It was resolved that the next meeting be held at 7pm on Wednesday 26th August 2026 at Saint Andrew's Community Hub, Main Street, Carlton.

The meeting closed at 20:10 hrs.

Signed _____

Date _____

Abbreviations used in these minutes

CDJO	Carlton Diamond Jubilee Orchard
CFG	Carlton Footpath Group
CGG	Carlton Gardening Group
FoSACC	Friends of Saint Andrew's Church Carlton
H&BBC	Hinckley & Bosworth Borough Council
IYN	It's Your Neighbourhood
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
NCHA	Nottingham Community Housing Association
PC	Parish Council
RoW	Rights of Way
SID	Speed Indicator Device
TPO	Tree Preservation Order